

# A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT

Department of Highways  
Professional Services Procurement Bulletin 2011-08  
Nicholas/KY 32/9-1074.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

## **I. PROJECT DESCRIPTION**

County – Nicholas

Route – KY 32

Item No. – 9-1074.00

Project Description – Bridge Replacement

Bridge ID is 091B00008N at MP 13.896, Scrubgrass Creek over TTI Railroad  
250 Foot - Single Span Steel Truss – Thru – Built in 1932

## **II. PROJECT INFORMATION**

Project Manager – Darrin Eldridge, P.E. & Travis Rogers, P.E.

User Division – Highway Design

Approximate Fee – \$225,000 (Lump Sum Fee)

Project Funding – Federal (BRO)

Project Length – 0.55 miles

## **III. PURPOSE AND NEED**

The purpose of this project is to replace a bridge and its approaches on KY 32 between MP 13.50 and MP 14.05 over TTI Railroad and Scrubgrass Creek. The project is necessary to replace one two-lane bridge which is dilapidated and structurally deficient along with its approaches that do not meet geometric requirements. The bridge has been assessed a sufficiency rating of 49.2 KY 32 is Rural Major Collector with a 2008 ADT of 858.

## **IV. DBE REQUIREMENT**

N/A

## **V. SCOPE OF WORK**

The selected Consultant will be required to provide Phase I and Phase II Roadway Design, including the preparation of preliminary line and grade plans, drainage design, right-of-way plans, construction plans, traffic control plans, and cost estimates. The selected consultant will also be required to provide engineering services to perform Structure Design.

## **VI. SPECIAL INSTRUCTIONS**

The Department may retain any of the services advertised here to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

[http://transportation.ky.gov/progperform/instructions\\_for\\_response\\_to\\_kentucky\\_transportation\\_cabinet\\_6-9-09.pdf](http://transportation.ky.gov/progperform/instructions_for_response_to_kentucky_transportation_cabinet_6-9-09.pdf)

## **VII. METHOD OF DESIGN**

The selected consultant shall utilize the current CADD Standards for Highway Plans (version 3.0) policy in the development of the highway plans.

## **VIII. PHOTOGRAMMETRIC SERVICES**

Consultant to field survey the project.

## **IX. ENVIRONMENTAL**

The Department will provide any necessary Environmental Services.

## **X. GEOTECHNICAL SERVICES**

The Department will provide all Geotechnical Services required for the project.

## **XI. STRUCTURE DESIGN**

The selected consultant shall do the necessary Engineering Services to submit to the KYTC Advanced Situation Folders for the applicable structures. The Structure Design will be performed by the consultant. Structure Design Services will be added to the contract by contract modification. Prequalification in the area of structure design is required to be identified in the consultant's Response to Announcement.

## **XII. TRAFFIC**

Traffic Projections and related information will be provided by the Department.

## **XIII. PREQUALIFICATION REQUIREMENTS**

To respond to this project, the project team must be prequalified in the following areas by the date of this advertisement.

### **ROADWAY DESIGN**

- [Rural Roadway Design](#)
- [Surveying](#)

### **STRUCTURE DESIGN**

- [Spans under 500 feet](#)

#### **XIV. PROCUREMENT SCHEDULE**

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • March 9, 2011 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • March 11, 2011

SECOND SELECTION COMMITTEE • March 30, 2011

PRE-DESIGN CONFERENCE • April 13, 2011

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • April 27, 2011

CONTRACT NEGOTIATIONS • May 11, 2011

NOTICE TO PROCEED • June 8, 2011

#### **XV. PROJECT SCHEDULE**

Project schedule may be adjusted during the pre-design conference or contract negotiations.

PRELIMINARY LINE AND GRADE • January, 2012

FINAL JOINT INSPECTION • July 2012

ADVANCED SITUATION FOLDER SUBMITTED • August, 2012

RIGHT-OF-WAY PLAN SUBMITTAL • January, 2013

FINAL ROADWAY PLANS • November, 2013

FINAL STRUCTURE PLANS • November, 2013

#### **XVI. EVALUATION FACTORS**

1. Relative experience of consultant personnel assigned to project team with highway projects for KYTC and/or federal, local or other state governmental agencies. (10 points)
2. Capacity to comply with project schedule. (10 points)
3. Past record of performance on project of similar type and complexity. (10 points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 points)

5. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

**XVII. SELECTION COMMITTEE MEMBERS**

1. Travis Rogers, PE, User Division
2. Jim Simpson, PE, User Division
3. Steve Farmer, PE, Secretary's Pool
4. Joe Plunk, PE, Secretary's Pool
5. Howard Cruse, PE, Governor's Pool

